

WASHOE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

General Membership Committee

DRAFT OF MINUTES

February 18, 2010 ~ 9:00 A.M.

Washoe County Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ROLL CALL *

Chair Caughron called the meeting to order at 9:05 a.m. A quorum was established.

MEMBERS PRESENT: Gregory Befort – Regional Public Safety Training Center; Chris Brockway – Reno Sparks Convention and Visitors Authority; Jim Caughron – Washoe County Risk Management; Eileen Coulombe – Washoe County Health District; Gary Cummings – Sierra Chemical; Marshall Emerson – Washoe County Sheriff’s Office; Richard Gammick – Washoe County District Attorney; Craig Harrison – Washoe County Communications and Security; Michael Hurick – American Red Cross; Aaron Kenneston – Washoe County Emergency Management; Bob Knoll – Reno Fire Department; Theresa Long – Washoe County Health District; Chet Malewski – Truckee Meadows Water Authority; Chris Magenheimer – North Lake Tahoe Fire Protection District; Steve Peach – Reno Emergency Communications Center; Chris Smith – Washoe County School District; Eugene Spoon – Renown; and Dee Stueve – Associated General Contractors; Scott Alquist – Truckee Meadows Community College. Brian Allen – Sparks Police Department joined the meeting at 9:12 a.m. Joe Nishikida – Reno Fire Department, joined the meeting at 9:14 a.m.

MEMBERS ABSENT: Peter Dolan – Reno Tahoe Airport Authority; Steve Driscoll – Sparks Emergency Management; Frank Freivalt – Sparks Fire Department; Dan Gabica – Charter Communications; Mike Greene – Sierra Fire Protection District; Jim Gubbels – Regional Emergency Medical Services Authority; Jen Jackson – KTVN Channel 2; Jeff Kinder – Nevada Division of Environmental protection; Center; Doug McPartland – Reno Police Department; Kris Phelps – Truckee Meadows Community College; Rob Reeder – Regional Transportation Commission; Russ Rocha – Ormat Nevada Steamboat Facilities; Ron Schmidt – Sparks City Council; and Woody Wright – University of Nevada, Reno.

ALTERNATES PRESENT: Jerry Baldrige – Washoe County Sheriff’s Office; Debra Barone – Washoe County Health District; Brent Boynton – KOLO Channel 8; Dave Evans – Nevada Division of Environmental Protection; Mike Krysztof – Sierra Fire Protection District; Kariann Maitland – Reno Emergency Communications; Eric Millette – Sparks Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; and Scott Shaw – Reno Police Department. Russell Brigham – Reno Sparks Indian Colony, joined the meeting at approximate 9:16 a.m.

ALTERNATES ABSENT: J. D. Akenhead – Truckee Meadows Community College; Rick Bareuther – City of Sparks; Julie Bender – Regional Public Safety Training Center; John Bernardi – Ormat Nevada Steamboat Facilities; Chris Bordes – Reno Tahoe Airport Authority; Beverly Buchanan – Reno Emergency Communications Center; Liz Clark – Reno

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Sparks Convention and Visitors Authority; Fred Davis – Pyramid Lake Paiute Tribe; Beverly Depew – American Red Cross; Diane Drinkwater – Washoe County District Attorney's Office; Ron Espalin – Sierra Chemical; Tom Garrison – Sparks Fire Department; Buzz Harris – Associated General Contractors; John Helzer – Washoe County District Attorney's Office; Bruce Hicks – North Lake Tahoe Fire Protection District; Dave Hunkup – Reno Sparks Indian Colony; Steve Keefer – Sparks Police Department; Alex Kukulius – Sierra Fire Protection District; Tim Kuzanek – Washoe County Sheriff's Office; Tom Lo – Washoe County Communications and Security; John Madole – Associated General Contractors; Matt Marquez – Sparks Police Department; Mike Mieras – Washoe County School District; Sandy Munns – Reno Fire Department; Deb O'Gorman – Truckee Meadows Community College; Kristin Remington – KTVN Channel 2; Chris Rossi – Truckee Meadows Community College; Jeanne Rucker – Washoe County Health District; Bob Sack – Washoe County Health District; John Slaughter – Washoe County Management Services; Klark Staffan – Regional Emergency Medical Services Authority; John Tarter – Reno Police Department; Bruce Wade – American Red Cross; and Jim Wilson – Reno Sparks Convention and Visitors Authority.

Mary Kandaras – Deputy District Attorney, was also present

2. APPROVAL OF DECEMBER 17, 2009 LEPC (Local Emergency Planning Committee) GENERAL MEMBERSHIP MEETING MINUTES

It was moved by Chris Smith, seconded by Eugene Spoon, to approve the December 17, 2009, minutes, as submitted. MOTION CARRIED.

3. TREASURER'S REPORT – *Review and acceptance of Homeland Security and SERC (State Emergency Response Commission) Grants – FFY (Federal Fiscal year) 2009 and 2010*

Cathy Ludwig – Grants Administrator, drew attention to the grant spreadsheets and explained that the 2009 SERC/HMEP (Hazardous Materials Emergency Preparedness) grant had been fully expended and would be removed from future reports. Ms Ludwig noted that the second quarter had been completed on the SERC Planning, Training, Equipment and Operations, as well as, the United We Stand (UWS) grants and all subgrants are spending monies and are doing well. Ms. Ludwig then noted that \$275,172.42 had been expended of the 2008 Homeland Security Statewide Evacuation and Mass Shelter in Place grant. Additionally, \$168,000.00 has been encumbered to cover the personnel needed to define the reentry plan. This grant will remain open. Also noted, the 2008 Homeland Security, Mass Fatality project, has a remaining balance of \$196,306.89, which is encumbered. This grant is scheduled to be closed in a couple of months.

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It was moved by Michael Hurick, seconded by Marshall Emerson, to accept and approve the Treasurer's Report as presented. MOTION CARRIED.

Brain Allen – Sparks Police Department, joined the meeting at 9:12 a.m.

3. GRANT OPPORTUNITIES * – Information and discussion of upcoming and/or existing LEPC (Local Emergency Planning Committee) grants.

Cathy Ludwig – Grants Administrator, commented that SERC (State Emergency Planning Commission) has \$90,000.00 available in the 2010 HMEP Mid-Cycle training grant funds statewide and asked that member agencies submit their training grant applications so that she can finalize the grant application. The SERC will meet on February 24, 2010. Ms. Ludwig emphasized that the monies must be fully expended by September 2010.

Joe Nishikida – Reno Fire Department, joined the meeting at 9:14 a.m.

4. APPROVAL OF 2009 HOMELAND SECURITY GRANT, STATEWIDE MASS FATALITY PROJECT IN THE AMOUNT OF \$1,106,500.00 AND A 2009 HOMELAND SECURITY GRANT, STATEWIDE SCHOOLS PREPARED AND READY TOGETHER ACROSS NEVADA (SPARTAN) PROJECT IN THE AMOUNT OF \$505,024.00 TO BE ADMINISTERED BY WASHOE COUNTY EMERGENCY MANAGEMENT.

Cathy Ludwig – Grants Administrator, noted that the grants were awarded for the SPARTAN project Chris Smith – Washoe County School District, will address.

Chris Smith – Washoe County School District (WCSD), provided an overview of the SPARTAN (Schools Prepared and Ready Together Across Nevada) that will develop emergency plans for the seventeen (17) Counties in the State of Nevada and include public, private and charter schools in each County. Mr. Smith explained that there will be three (3) workshops one in Southern Nevada, Northern Nevada and a rural County. The intent is to have the plans completed by December 2010. Mr. Smith invited member agencies to participate in the process at the February 24, 2010, workshop being held at the REOC (Regional Emergency Operations Center).

Aaron Kenneston – Washoe County Emergency Management, commented that the State wide Mass Fatality Project is a project headed by Coroner's of Washoe and Clark Counties. The series of training and actions are intended to enhance the region's ability to deal with large scale incidents such as a bus or plane crash.

It was moved by Bob Knoll, seconded by Chris Brockway, to approve the 2009 Homeland Security grant, Statewide Mass Fatality Project in the amount of

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\$1,106,500.00 and the 2009 Homeland Security grant, Statewide Schools Prepared and Ready Together Across Nevada (SPARTAN) project in the amount of \$505,024.00 to be administered by Washoe County Emergency Management, as presented.
MOTION CARRIED.

- 5. APPROVAL OF 2009 HOMELAND SECURITY GRANTS, FOR A TOTAL AMOUNT OF \$2,476,860.85 FOR CITIZEN CORPS, AND SILVER SHIELD PROGRAMS, FUSION CENTER, ADVANCED IED (Improvised Explosive Device)/WMD (Weapons of Mass Destruction) FOR NEVADA BOMB SQUADS, AND ADVANCED CBRNE (Chemical, Biological, Radiological, Nuclear, high yield Explosive) DETECTION AND DECONTAMINATION, TO BE ADMINISTERED BY WASHOE COUNTY SHERIFF'S OFFICE**

Jeanie Knowles – Washoe County Sheriff's Office, commented that the Washoe County Sheriff's Office had been awarded \$2,476,860.85 in grants for Citizen Corps, Silver Shield programs, Fusion Center, Advanced IED (Improvised Explosive Device)/WMD (Weapon of Mass Destruction) for Nevada Bomb Squads. The request is for LEPC (Local Emergency Planning Committee) acceptance of the grant, which will be formally approved and accepted by the Washoe County Board of County Commissioners.

It was moved by Dick Gammick, seconded by Bob Knoll, to approve and accept the 2009 Homeland Security grants, for a total amount of \$2,476,860.85 for Citizen Corps, and Silver Shield Programs, Fusion Center, Advanced IED (Improvised Explosive Device)/WMD (Weapons of Mass Destruction) for Nevada Bomb Squads, and advanced CBRNE (Chemical, Biological, Radiological, Nuclear, high yield Explosive) detection and decontamination, to be administered by Washoe County Sheriff's Office. MOTION CARRIED.

- 6. REQUEST LEPC (Local Emergency Planning Committee) APPROVAL TO SUBMIT A 2010 SERC (State Emergency Response Commission)/HMEP (Hazardous Materials Emergency Preparedness) MID-CYCLE PLANNING GRANT APPLICATION TO HIRE A CONSULTANT (ECOLOGY & ENVIRONMENT, INC.) FOR \$9,545.00 TO REVIEW AND UPDATE THE REGIONAL HAZARDOUS MATERIALS EMERGENCY PLAN AND A 2010 SERC/HMEP MID-CYCLE TRAINING GRANT APPLICATION TO PURCHASE A BULLEX INTERACTIVE INTERNET TRAINING PACKAGE FOR THE REGIONAL HAZARDOUS MATERIALS RESPONSE TEAM FOR \$6,261.00**

Cathy Ludwig – Grants Administrator, commented that while there is some training funding available, all funds for planning had been expended. Ms. Ludwig provided an overview of the grant request to engage a consultant to update the Hazards Materials Emergency Plan as well as a grant to purchase the Bullex Interactive Internet Training Package for the Regional Hazardous Materials Response Team.

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Joe Nishikida – Reno Fire Department, noted that a previous application for the grant funding had been missed as the training and equipment needed to be purchased at the same time.

It was moved by Chris Brockway, seconded by Michael Hurick, to approve the request to see 2010 SERC (State Emergency Response Commission)/HMEP (Hazardous Materials Emergency Preparedness) mid-cycle planning grant application to hire a consultant (Ecology and Environment, Inc.) for \$9,545.00 to review and update the Regional Hazardous Materials Emergency Plan and a 2010 SERC/HMEP Mid-cycle Training Grant application to purchase a Bullex Interactive Internet Training package for the Regional Hazardous Materials Response Team for \$6,261.00. MOTION CARRIED.

7. APPROVAL OF THE 2011 STATE EMERGENCY RESPONSE COMMISSION (SERC), PLANNING, TRAINING, EQUIPMENT AND OPERATIONS GRANT APPLICATIONS, LIMIT \$34,000.00, AS RECOMMENDED BY THE LEPC (Local Emergency Planning Committee) GRANTS AND FINANCE SUBCOMMITTEE

Chris Magenheimer - Grants and Finance Subcommittee Chair outlined the Subcommittees recommendation as follows: 1) Reno Police Department – one (1) SCBA (self contained breathing apparatus) 60-minute \$3,825.00; 2) Regional Emergency Medical Services Authority (REMSA) – three (3) gas mask Annunciators \$918.00, fifty-two (52) DuoDote Auto Injectors \$2,039.96, two (2) DuoDote Trainer \$29.14, and two (2) SCBA 60-minute Bottles \$1,590.00 total \$4,577.10; 3) Washoe County Health District (WCHD) – two (2) SCBA's with talk around communication system airpacks \$8,560.00, two (2) facepiece \$431.30, two (2) 60-minutes cylinder and valve assembly \$2,297.90, two (2) talk around mask \$1,660.30, total \$12,949.50; 4) Reno Fire Department Urban Search and Rescue Team – one (1) Scientific gas monitor with sensor \$1,626.65 and one (1) sampling pump \$400.42 total \$2,027.07; 5) Regional HazMat Team – one (1) DS2 Gas Badge Pro \$1,990.31, two (2) Tychem Level A Suit extra large \$2,257.50 and two (2) Tychem Level A Suit double extra large \$2,370.38 total \$6,618.19 for a total grant request of \$29,996.86. Additionally, the Subcommittee recommends approval of 2011 State Emergency Response Commission Operations grant: \$2,500.00 for Local Emergency Planning Committee operations; and \$1,500.00 for transcription service Robert Cox Enterprises for a total grant of \$4,000.00.

It was moved by Eugene Spoon, seconded by Dick Gammick, to approve the 2011 State Emergency Response Commission (SERC), Planning, Training, Equipment and Operations grant application, as follows: 1) Reno Police Department – one (1) SCBA (self contained breathing apparatus) 60-minute \$3,825.00; 2) Regional Emergency Medical Services Authority (REMSA) – three (3) gas mask Annunciators \$918.00, fifty-two (52) DuoDote Auto Injectors \$2,039.96, two (2) DuoDote Trainer \$29.14, and two

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(2) SCBA 60-minute Bottles \$1,590.00 total \$4,577.10; 3) Washoe County Health District (WCHD) – two (2) SCBA’s talk around communication system airpacks \$8,560.00, two (2) facepiece \$431.30, two (2) 60-minutes cylinder and valve assembly \$2,297.90, two (2) talk around mask \$1,660.30, total \$12,949.50; 4) Reno Fire Department Urban Search and Rescue Team – one (1) Scientific gas monitor with sensor \$1,626.65 and one (1) sampling pump \$400.42 total \$2,027.07; 5) Regional HazMat Team – one (1) DS2 Gas Badge Pro \$1,990.31, two (2) Tychem Level A Suit extra large \$2,257.50 and two (2) Tychem Level A Suit double extra large \$2,370.38 total \$6,618.19 for a total grant request of \$29,996.86. MOTION CARRIED.

It was moved by Chris Smith, seconded by Emerson Marshal, to approve the 2011 State Emergency Response Commission Operations grant: \$2,500.00 for Local Emergency Planning Committee operations; and \$1,500.00 for transcription service Robert Cox Enterprises for a total grant of \$4,000.00. MOTION CARRIED.

8. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS *

Aaron Kenneston – Washoe County Emergency Management, drew attention to the upcoming events (copy on file) and encouraged member agencies to participate in the 10:00 a.m., February 24, 2010, School Emergency Task Force meeting at the REOC (Regional Emergency Operations Center). Mr. Kenneston then the Avalanche Training program had been filled and noted that on March 3, 2010, Washoe County is planning an exercise for the REOC and invited other agencies to participate in the damage assessment practice. Mr. Kenneston asked that member agencies assist in the development of the upcoming calendar of training programs and noted that a management course from College Station Texas will be offered at the REOC in April 2010.

9. UPDATE FROM THE RADIOLOGICAL TASK FORCE *

Scott Alquist - Truckee Meadows Community College, noted that the TRIAD Teams had completed their training in the past week and that training for law enforcement and other agencies will commence in March/April (2010). Mr. Alquist noted that a DVD of the compressed training program that focus only on key areas of importance to law enforcement is being developed for local law enforcement agency use in training. Mr. Alquist noted that staff will also work with REMSA (Regional Emergency Medical Services Authority) and the region’s hospitals to develop a similar raining DVD that focuses solely on their specific issues. Mr. Alquist pointed out that the first shipment of legacy radioactive waste is scheduled in May 2010 and that is it crucial that all agencies complete training before that first shipment is made.

10. BRIEFING ON THE MASS FATALITY, UNIFIED VICTIM IDENTIFICATION SYSTEM (UVIS) *

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Aaron Kenneston - Washoe County Emergency Management, commented that as part of the Mass Fatality Plan it is crucial that partner agencies be trained in the use and update of the UVIS (Unified Victim Identification System) that was developed after the 9/11 incident. Mr. Kenneston stated that he would have Cathy Ludwig – Grants Administrator, contact the LEPC (Local Emergency Planning Committee) contact list to distribute information on the system. Mr. Kenneston believes that an off-line briefing will be scheduled so that Mr. Gomez can address the issues with the region's first responders.

11. LEPC (Local Emergency Planning Committee) OFFICERS', MEMBERS', ALTERNATES' AND STAFF COMMENTS * – *This item is limited to announcements or topics/issues proposed for future workshops/agendas.*

Aaron Kenneston – Washoe County Emergency Management, noted that there are a variety of programs in Washoe County ranging from the Search and Rescue Teams, Citizen Corps as well as Neighborhood Watch programs that raise awareness/visibility and cross talk among and between the groups of citizen volunteers. Mr. Kenneston then recalled the 84-page Resource Guide developed about 2.5 years ago that is in need of updating. During the Deadly Hazard training it was pointed out that there are several key areas that the updates of the Resource Guide will most likely address. Mr. Kenneston noted the need to update and maintain the key public contact notification list database so that the dissemination of information is done in the most efficient manner possible during an emergency situation.

12. PUBLIC COMMENTS *

Michael Hurick – American Red Cross noted that February 21- 26, 2010 is Earthquake Awareness week and that the American Red Cross had recently distributed Fire Awareness brochures in Sun Valley (Nevada). Mr. Hurick noted that the Reno Fire Department would provide smoke alarms to senior citizens that do not currently have an alarm.

13. NEXT LEPC (Local Emergency Planning Committee) MEETING ~ April 15, 2010, Regional Emergency Operations Center (REOC)

It was noted that the next regular meeting is scheduled on Thursday, April 15, 2010 and that a special meeting may be called in March 2010 to address the HMEP (Hazardous Material Emergency Preparedness) Mid-cycle Training grant applications.

14. ADJOURNMENT

Chair Caughron adjourned the meeting at 9:43 a.m.

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